



2020/21 Caliber Awards Application Process Schedule of Activities

Activity	Deadline
Teacher of the Year (TOY)	
TOY nominee selection process begins	8/12/20
TOY nominee completes application process and submits completed application packet to principal	9/9/20
Principal submits application packet with checklist* to cadre director	9/16/20
Cadre director submits one application packet to Dr. Carolyn Stewart	10/7/20
District Screening Committee scores semifinalists' application packets	11/4/20
Observation Team reviews finalists' classroom presentations	11/10/20
Finalists record classroom presentation video	11/18/20
Finalists submit classroom presentation videos to Dr. Carolyn Stewart	11/20/20
District Screening Committee reviews finalists' classroom presentation videos and interviews finalists	12/9/20
Principal of the Year (POY) / Assistant Principal of the Year (APOY)	
POY/APOY nomination process ends	9/16/20
POY/APOY nominees complete application process and submit application packets to Dr. Carolyn Stewart	10/12/20
District Screening Committee scores application packets to identify POY/APOY finalists	11/30/20
District Screening Committee interviews POY/APOY finalists	12/16/20
School-Related Employee of the Year (SREOY)	
SREOY nominee selection process begins	8/12/20
SREOY nominee completes application process and submits completed application packet to principal, District-based executive director or director	9/9/20
Principal, District-based executive director or director submits application packet to cadre director or executive team leader. <i>Note: Principal includes checklist* with application packet.</i>	9/16/20
Cadre director or executive team leader submits one application packet to Dr. Carolyn Stewart	10/7/20
District Screening Committee scores semifinalists' application packets	11/4/20
District Screening Committee interviews SREOY finalists	12/9/20

*Checklist included in new Nomination Guidelines.